

Specific Delegations – Children and Families

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
CF01	<p>16-19 Local authority commissioned special school [Reg 11 Special Urgency Item]</p> <p>Authority to take operational decisions necessary to inform a further decision.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4641</p>	Director of children's wellbeing	<ul style="list-style-type: none"> • Subject to satisfactory business case being approved and planning consent being obtained; • Feasibility works to further develop business case and scheme to a maximum of £250k 	Cabinet	22/06/2017
CF02	<p>Local authority school maintenance programme</p> <p>Authority to take all operational decisions necessary to implement the programme as set out in appendix 1.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4643</p>	Director of children's wellbeing	None	Cabinet member contracts and assets	30/06/2017
CF03	<p>Education and Skills Funding Agency Grant for Adult and Community Learning</p> <p>Authority to complete the necessary contractual arrangements in order to access the ESFA adult and community learning grant in 2017/18 and in future years.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4735</p>	Director for children's wellbeing	None	Cabinet member young people and children's wellbeing	18/08/2017

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CF04	<p>Regional Joint Commissioning, Supported Accommodation Framework for 16/17 year olds</p> <p>Authority to take all operational decisions necessary to maintain Herefordshire Council's participation in the framework having regard to the favourability of the fees, terms and conditions established by the framework and provider performance.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4745</p>	Director for children's wellbeing	<ul style="list-style-type: none"> Having regard to the favourability of the fees, terms and conditions established by the framework and provider performance 	Cabinet members young people and children's wellbeing	06/09/2017
CF05	<p>Herefordshire intensive placement support service (HIPSS) and therapeutic intervention support service (TISS)</p> <p>Authority to take all necessary operational decisions to implement the above recommendation, including award of contracts to a maximum value of £2.5m for up to five years, effective from 1 April 2018.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4788</p>	Interim director for children's wellbeing (substantive director for children's wellbeing once appointed)	<ul style="list-style-type: none"> Maximum value of £2.5m for up to five years, effective from 1 April 2018. 	Cabinet	28/09/2017
CF06	<p>Nursery education funding agreement 2017</p> <p>Authority to take all necessary operational decisions to complete agreements with relevant providers, within approved funding allocations.</p> <p>Original Decision</p>	Director for children's wellbeing	<ul style="list-style-type: none"> Within approved funding allocations. 	Cabinet	26/10/2017

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	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4821				
CF07	<p>Commissioning intentions for universal and early help services for children, young people and families</p> <p>Authority to take all necessary operational decisions including award of contract to implement recommendations (d) [procurement of family mentoring services] and (e) [extension of existing service delivery arrangements for family befriending services to the end of March 2018].</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=4820</p>	Director for children's wellbeing	<p>Recommendation (d)</p> <ul style="list-style-type: none"> For period of two years at a maximum cost of £166k for 2018/19; An option to extend for a further year subject to continued funding being available. <p>Recommendation (e)</p> <ul style="list-style-type: none"> A cost of £167k to the end of March 2018. 	Cabinet	26/10/2017
CF08	<p>16-19 Local Authority Commissioned SEN School: agreement to lease former Broadlands Primary School site</p> <p>Authority to agree heads of terms between the council and the Education and Skills Agency (ESFA) (on behalf of the Secretary of State) for the construction of a building to accommodate the new 16-19 Local Authority Commissioned SEN School; and</p> <p>Authority, following consultation with the solicitor to the council and chief finance officer, to take all operational decisions necessary to make the site available, including the agreement of a lease of up to 125 years for part of the former Broadlands site (as shown on the plan at</p>	Director for children's wellbeing	<ul style="list-style-type: none"> Consultation with the solicitor to the council and chief finance officer; Terms of lease to be up to 125 years and of an area sufficient for a special school of 50 pupils, the area being no less than 1 hectare 	Cabinet	18/01/2018

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	<p>appendix 1) of an area sufficient for a special school of 50 pupils to the successful promoter, the area being no less than 1 hectare as recommended in DfE Building Bulletin 104 – “Area Guidelines for SEND and Alternative Provision”, the remaining land to remain in the ownership of the council.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4956</p>				
CF09	<p>Marlbrook Primary extension, feasibility and interim works</p> <p>Authority to take all operational decisions necessary to implement the above works, including the appointment of a contractor.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4957</p>	Director for children’s wellbeing	<ul style="list-style-type: none"> Up to £300k from capital budget 	Cabinet	18/01/2018
CF10	<p>Provision and removal of temporary classrooms at Colwall primary school</p> <p>Authority to take all operational decisions necessary to implement the recommendations within the approved budgets.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4975</p>	Interim education and capital manager	<ul style="list-style-type: none"> Within approved budgets i.e. up to £78k for additional hire charges for extended use of temporary accommodation, not more than £450k for removal of temporary accommodation 	Cabinet member contracts and assets	31/01/2018

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			and reinstatement of the land		
CF11	<p>Marlbrook Primary School: new permanent accommodation and additional on-site car parking</p> <p>Authorised to take all operational decisions necessary to implement the above recommendations within the agreed budget, including the process to procure and thereafter appoint a contractor who will deliver a design and build solution.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5134</p>	Director for children's wellbeing	None	Cabinet	10/05/2018
CF12	<p>Local authority schools maintenance programme</p> <p>Authority to take all operational decisions necessary to implement the above recommendations within the approved budgets.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5189</p>	Interim education and capital manager	<ul style="list-style-type: none"> • Within approved budgets 	Cabinet	28/06/2018
CF13	<p>Provision of children's centre services in Bromyard area</p> <p>Authorised to take all operational decisions necessary to implement the above recommendations</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5242</p>	Director for Children's Wellbeing	None	Cabinet member young people and childrens wellbeing	19/07/2018

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CF14	<p>Disposal / Redevelopment of former school land and playing field at Holme Lacy primary school</p> <p>Authorised to take all operational decisions necessary to implement the disposal subject to Secretary of State consent being secured.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5244</p>	Interim education and capital manager	<ul style="list-style-type: none"> Subject to Secretary of State consent 	Cabinet member contracts and assets	19/07/2018
CF15	<p>Peterchurch Primary School Rebuild</p> <p>Authorised to commission feasibility work and take all other steps necessary to inform a further decision on the replacement of Peterchurch primary school and associated on-site facilities on its current site, and determination of the most appropriate route to procurement, within a budget of not more than £180k.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5537</p>	Director for Children Families	<ul style="list-style-type: none"> Within budget of not more than £180k 	Cabinet	13/12/2018
CF16	<p>Regional Joint Commissioning. Flexible Contractual arrangement for the Provision of Placements in Residential Children's Homes</p> <p>Authorised to take all necessary operational decisions to implement the above recommendation, including award of placement agreements and mini-block contracts through the FCA;</p>	Director for Children's and Families; relevant Assistant Directors	None	Cabinet member children and families	14/01/2019

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	<p>Authorised to take all necessary operational decisions to spot-purchase placements outside the FCA should the need arise for individual children.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5584</p>				
CF17	<p>2019/20 Local authority schools building, maintenance programme and accessibility improvement works</p> <p>Authorised to take all operational decisions necessary to implement the approved schemes within an approved budget of £1.535m for maintenance and £120k for individual pupil needs.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5593</p>	Assistant Director Education Development and Skills	<ul style="list-style-type: none"> • Within an approved budget of £1.535m for maintenance and £120k for individual pupil needs 	Cabinet	17/01/2019
CF18	<p>Approval for Herefordshire Adoption Service to join Adoption Central England (ACE) regional adoption agency</p> <p>Authorised to take all operational decisions necessary to complete the partnership and hosting legal agreements with ACE.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5750</p>	Director of Children and Families	None	Cabinet	28/02/2019
CF19	<p>Accommodation based support service for care leavers</p>	Director for Children and Families	<ul style="list-style-type: none"> • Maximum period of 5 years 	Cabinet	26/09/2019

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	<p>Authorised to take all operational decisions necessary to implement the service including award of contract for the accommodation based service for a period of up to five years and with a maximum value of £2.5m</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6294</p> <p>Decisions taken under delegation http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6536</p>		<ul style="list-style-type: none"> Maximum value of £2.5m 		
CF20	<p>Short Breaks Capital Grant Scheme</p> <p>Authorised to determine grant awards in accordance with the scheme criteria and having regard to the recommendations of the appraisal panel established as set out in appendix 1.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6314</p>	Director for Children and Families	<ul style="list-style-type: none"> Awards to be in accordance with the scheme criteria Must have regard to the recommendations of the appraisal panel 	Cabinet member children and families	10/10/2019
CF21	<p>To approve a revised business case and budget for the expansion of Marlbrook Primary School within the approved capital allocation</p> <p>Authorised to take all operational decisions necessary to implement the recommendations within the agreed budget.</p> <p>Original Decision</p>	Director for Children and Families	<ul style="list-style-type: none"> Within agreed budget of £6.141m 	Cabinet	27/11/2019

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	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6457				
CF22	<p>Herefordshire's Better Care Fund (BCF) and Integration plan 2019-20 and section 75 agreement</p> <p>Authorised to take all operational decisions necessary to approve the scheme level detail within the budget approved by Cabinet in the S75 agreement on an annual basis to 31 March 2025.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6455</p>	Director for Children and Families	<ul style="list-style-type: none"> • Following consultation with the solicitor to the council and S151 officer; • Within agreed budget of £31.5m revenue and £2m capital 	Cabinet	27/11/2019
CF23	<p>Mobilisation of new Edge of Care approach for children and young people</p> <p>Operational management of the initial spending plan for 2019-2020 is delegated within the approved funding envelope.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6509</p>	Assistant Director for Safeguarding and Family Support	<ul style="list-style-type: none"> • With the approved funding envelope for £184k 	Cabinet member children and families	20/12/2019
CF24	<p>West Midlands Regional Foster Care Framework</p> <p>authorised to take all necessary operational decisions to implement the above recommendation and utilise the framework agreement</p> <p>Original Decision</p>	Director for Children and Families		Cabinet member children and families	28/02/2020

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	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6665				
CF25	<p>West Midlands Regional Foster Care Framework</p> <p>authorised to take all necessary operational decisions to spot-purchase placements outside the framework should the need arise for individual children.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6665</p>	<p>Director for Children and Families</p> <p>Relevant Assistant Directors</p>		Cabinet member children and families	28/02/2020
CF26	<p>Local authority schools building, maintenance programme and accessibility improvement works 2020-2021</p> <p>authorised to take all operational decisions necessary to implement the approved schemes within the approved budget of £1.447m for maintenance and £43k for individual pupil needs; and</p> <p>authorised to take all operational decisions necessary to vary the approved schemes should the amount of funding received from the Department for Education differ from that used to determine the proposed schemes.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755</p>	Assistant director education development and skills	<ul style="list-style-type: none"> • Within approved budget 	Leader of the Council (Section 9E)	03/04/2020

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CF27	<p>Brookfield Special School Capital Improvement Programme</p> <p>responsibility for award of procurement contracts for the lifecycle of the project, informed by methodology advised by the council procurement team, to be recorded as officer decisions accordingly.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6799</p>	Director for children and families		Leader of the Council (Section 9E)	28/04/2020
CF28	<p>Brookfield Special School Capital Improvement Programme</p> <p>Authorised to take all operational decisions to implement the recommendations</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6799</p>	Assistant director education development and skills		Leader of the Council (Section 9E)	28/04/2020
CF29	<p>Herefordshire Multi - Agency Protocol for Children and Young People with Disabilities and Complex Needs - Preparing for Adulthood</p> <p>Responsibility for reviewing and technical updating of the Protocol</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7024</p>	Head of additional needs		Cabinet	23/07/2020

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CF30	<p>Schools Capital Investment Programme</p> <p>(The Assistant Director for Education, Development and Skills be authorised to take all operational decisions necessary to deliver required schedule of feasibility studies within the approved budget of £475k including fees; and to vary the schedule of feasibility studies should any information received require them to do so.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7531</p>	Assistant Director for Education, Development and Skills		Cabinet	21/01/21